

BC DUAL ENROLLMENT/EARLY ADMISSION PROCESS FOR SPRING 2023

*This process must be completed **EVERY** semester you wish to take BC Courses (New and Continuing)*

TO BE ELIGIBLE (New & Continuing):

- Must have a minimum, CURRENT un-weighted GPA of a 3.0-CHECK VIRTUAL COUNSELOR! (Students must ALWAYS maintain this min. gpa to continue)
- Must have qualifying test scores: SAT, ACT, or ACCUPLACER (New students only)
- Must have PERMISSION from counselor (Must be on track with ALL credits, have passing FSA/ELA AND ALG. EOC scores)
- Must make a C or better in each DE/EA class to continue.

IMPORTANT TO KNOW:

Grades and credits earned through Dual Enrollment or Early Admissions will appear on your high school and college transcript. These courses count in your college gpa! **A "D" or "F" grade will result in never being allowed to DE/EA again and will negatively impact your college admissions!**

DE/EA credits earned are only transferrable to schools in FL. Out of state colleges/universities may not accept these credits.

Students do not get to choose their lunch period.

Dual Enrollment DOES NOT guarantee a parking decal.

Must provide your own transportation and students may not remain on campus when you do not have a WBHS class scheduled.

DUAL ENROLLMENT/EARLY ADMISSION COURSE LIMITATIONS:

9-11 Graders can take 1 DE course per Fall/Spring semesters. Seniors can take 1-2 courses per Fall/Spring semesters. All students are only permitted one class in any Summer semester. EA students must take a minimum of 12 and max. of 15 credits each semester (Fall and Spring). All students are limited to 60 credits max. That includes ALL AP, AICE, IB, DE/EA and CLEP credits.

STEPS TO FOLLOW: (Continuing students start at #5)

1. *Sign up for the REMIND messages, this is REQUIRED! The remind system is limited to STUDENTS ONLY. Send a text to **81010** and use the following code (according to who your assigned counselor is):

Last Names A-Do: Mrs. Fernandez **@dualfern23**

Last Names Dr-Le: Mr. Porto **@dualport23**

Last Names Li-Q: Mrs. Brown-Cooper **@dualbc23**

Last Names R- Z: Mrs. Bellamy **@dualbell23**

2. Verify that you have the required gpa to participate. Check your Virtual Counselor account, under Graduation Information. Your Cumulative gpa must be a minimum of 3.0.

3. Go to broward.edu.dual and click on the Student tile. Scroll down to, How to Get Started and follow Steps for Enrollment. All instructions for new and continuing students are listed including directions for requesting testing.

4. New students who need testing: You will request the ACCUPLACER (all 3 subjects) from BC's website. Make sure you check your email that you used to signup for a ticket to test. The testing dept. will give you 30 days to test, but the deadline may come before the 30 days. Deadlines are not extended to allow more time to take the test.

5. **Your DE Online Recommendation Form must be complete and submitted by you, no later than WEDNESDAY, OCTOBER 5TH.** In order to be complete, you must upload the parent permission page, which MUST be SIGNED by your parent (actual real signature is required- no e-signatures or typed in signature), and qualifying test scores MUST also be uploaded (for NEW students only).

6. Register for your class(es) through your BC account. The date you may **begin** registering is **October 26th, 2022.**

7. BC class allowable times: **Continuing students can take classes at any time as long as it NEVER interferes with a West Broward Class. New students can only sign up for classes from 3pm and after. Fully online and weekend classes are also permitted for all. BC classes can never interfere with your WB**

schedule. New students will have a schedule adjustment for the second semester only. Please keep in mind when adjusting your WB schedule you will have to make CHOICES between specific WB programs/classes and what works for DE.

8. Students must print a copy of their BC schedule and bring in person to their school counselor. Retrieve schedule from MyBC>Registration>MySchedule.

9. **You are REQUIRED to consult with your counselor prior to dropping a BC course.**

10. **You MUST obtain ALL course materials (books, access codes, etc.) one week prior to class beginning or within the first week of class. You will not be allowed to obtain materials after that (you would have to purchase materials).** Instructions for obtaining your course materials will be emailed to your BC email prior to the semester starting. You must follow the instructions. Should you have any issues, go to the bookstore in person and let them know you are dual enrolled. You shouldn't have to pay for these materials, unless you missed the deadline to obtain them.

For further information including a list of approved courses and accessibility resources, please visit

broward.edu/dual

SPRING SIGNUP DEADLINE: WEDNESDAY, OCTOBER 5TH, 2022

(Please note that October 5th is not a school day)

NO EXCEPTIONS! BC WILL NOT ALLOW LATE FORMS FOR ANY REASON

Counselor's email addresses:

Mrs. Fernandez marta.fernandez@browardschools.com

Mr. Porto lazaro.porto@browardschools.com

Mrs. Brown-Cooper joy.brown-cooper@browardschools.com

Mrs. Bellamy michelle.bellamy@browardschools.com